



RMA Request Form

RMA _____
number allocated by Ultra

<i>Customer (Company Name)</i>	<i>to be completed by customer</i>	
Customer Contact (name)	<i>to be completed by customer</i>	
Customer Contact - telephone number. <i>(Direct Line)</i>	<i>to be completed by customer</i>	
Customer Contact - email Address	<i>to be completed by customer</i>	
Contract number <i>(if applicable)</i>	<i>to be completed by customer</i>	
Customer reference no. <i>(if any)</i>	<i>to be completed by customer</i>	

Ultra Part No.	<i>to be completed by customer</i>	
Customer Part No. (if available)	<i>to be completed by customer</i>	
NATO Stock No. (if available)	<i>to be completed by customer</i>	
Modification State <i>(As marked on part)</i>	<i>to be completed by customer</i>	
Description of Part	<i>to be completed by customer</i>	
Serial No. of Part	<i>to be completed by customer</i>	

Fault Report Available? (yes/no) <i>(if yes, please forward to Ultra)</i>	<i>to be completed by customer</i>	
Is the item under warranty?	<i>to be completed by customer</i>	
Has the item been damaged, if so describe damage and condition of the part.	<i>to be completed by customer</i>	
Identify the Equipment the Part is used on:	<i>to be completed by customer</i>	
Identify the Platform the equipment is used on:	<i>to be completed by customer</i>	
Define equipment End User:	<i>to be completed by customer</i>	

Enter Forecast receipt date: <i>(Delivery date to Ultra)</i>	<i>to be completed by customer</i>	
Enter required completion date for repair	<i>to be completed by customer</i>	
Is operational capability affected by failure of the part? Are spares available?	<i>to be completed by customer</i>	

Ultra nominated Project Manager (PM)	<i>to be completed by ULTRA</i>	
PM Contact Details (email)	<i>to be completed by ULTRA</i>	
PM Contact Details (Telephone)	<i>to be completed by ULTRA</i>	
Commercial Officer Contact Details (email)	<i>to be completed by ULTRA</i>	sarah.elsom@ultra-ccs.com
Commercial Officer Contact Details (Telephone)	<i>to be completed by ULTRA</i>	+44 1628 538694
Commercial Enquiry No.	<i>to be completed by ULTRA</i>	
Sales Order No. (if known)	<i>to be completed by ULTRA</i>	
Returns Code No. 1 to 7	<i>to be completed by ULTRA</i>	
Obsolescence Warning	<i>to be completed by ULTRA</i>	